

ALMIRA SCHOOL DISTRICT
Google Apps for Education Acceptable Use Policy

Student Expectations for Acceptable Use:

The following are the Educational Objectives of Google Apps for Education:

- Group project sharing for classroom assignments
- Digital assignment turn-in of class assignments
- Online disk storage for school work-related assignments

District educators make every reasonable effort to monitor student conduct related to class content in order to maintain a positive learning community. All Google Apps participants will respect the teachers' time and professionalism by supporting the same positive approach.

All Google Apps participants will be respectful in their postings and comments. Inappropriate language, personal insults, profanity, spam, racist, sexist or discriminatory remarks, cyberbullying or other threatening comments will be not be tolerated.

All Google Apps user files and e-mail communications are subject to review by administrative district staff; the use of this service is for class-related projects and assignments. As such, users should avoid use for non-school related purposes; as a district-monitored service, there should be no expectation of privacy.

No student, or other participant, may include any information on the site that could compromise the safety of him/herself or other class members. Participants should avoid specific comments about school location, schedules or personal information.

All Google Apps users must protect their log-in and password information and class passwords (if any). If participants suspect that a password has been compromised, they must notify the teacher immediately. No Google Apps participant may share his/her log-in information or protected information about the site with anyone who is not an authorized participant. Digital plagiarism of other users' work is unacceptable.

Student use must follow all other expectations as listed in the Almira School Student Handbook. ***Failure of students to follow these guidelines may result in disciplinary action and/or termination of this service.***

Parent/Guardian Consent:

Google Apps for Education runs on an Internet domain purchased and owned by the school and is intended for educational use. Your student's teachers will be using Google Apps for lessons, assignments, and communication. Google Apps for Education is also available at home, the library, or anywhere with Internet access. School staff will monitor student use of Apps when students are at school. Parents are responsible for monitoring their child's use of Apps when accessing programs from home. Students are responsible for their own behavior at all times.

I agree to parent expectations and give my child permission to use Google Apps for Education.

Parent/Guardian Name:

Parent/Guardian Signature:

Date:

Student Consent:

I agree to abide by Student Expectations of Acceptable use of Google Apps for Education.

Student Name:

Student Signature:

Date:
