

**Almira School District #17  
Almira, Washington**

**Minutes  
Regular Board Meeting  
August 23, 2022**

OPEN MEETING	The Board of Directors of Almira School District #17 met in the library and the meeting was available via ZOOM on Tuesday, August 23, 2022 at 7:00 pm. This meeting was publicized by posted notice and notices presented to administration, board members, staff members and the community.
PRESENT	Dan Read, Kelsey Hoppe, Sean Matthewson, Lyndsey Mitchell, Cam Carstensen, Jesse Brunner, Todd Monson, Ryan Peha (by phone) Racheal Barton, Matt Barton
FLAG SALUTE	The flag salute was led by Chairman Carstensen.
ADDITIONS TO THE AGENDA	<p>New Hire- Hailey Evers for the MS Asst. VB Coach Resolution 2022-08-01 Resolution 2022-08-02 Resolution 2022-08-03 New Hire- Nathan Wright for 3-hour custodian Appoint a Vice Chair for the School Board</p> <p><b>Action:</b> Jesse Brunner moved and Todd Monson seconded a motion to approve all additions to the agenda Motion carried 4-0</p>
STAFF/PUBLIC INPUT	none
CONSENT AGENDA	<p>The board approved the consent agenda which included: <b>Minutes:</b> July 26, 2022 regular board meeting; <b>Payroll in the amount of \$140,600.53</b> <b>General Fund A/P - \$25,053.38</b> <b>Capital Projects Fund - \$422,294.20</b> <b>Cancelled Warrant - #41060 for \$72,080.00</b></p> <p><b>Action:</b> Jesse Brunner moved and Todd Monson seconded a motion to approve all items on the consent agenda. Motion carried 4-0</p>
REPORTS	<p><b>Superintendent's Report</b></p> <p>Superintendent Read shared the anticipated enrollment counts for the 2022-2023 school year which included; Preschool as 5 students, Kindergarten through 5<sup>th</sup> grade as 54 students, and 87 students in grades 6<sup>th</sup> through 8<sup>th</sup>.</p> <p>Mr. Read continued by discussing upcoming staff training days as well as the plans for ongoing professional development for early release days throughout the school year.</p> <p>Read concluded by discussing board member position vacancy applicants and potential schedules for interviews.</p> <p><b>Financial Report</b></p> <p>Superintendent Read presented the Financial Activity reports for General Fund for July showing a fund balance of \$2,242,763. He presented computer printouts for all funds.</p>

### **Principal's Report**

Principal Hoppe's report included preparation plans for the school year, Washington State History curriculum adoption process and newest class size numbers in the middle school grades -- 88 students enrolled in the middle school. 33 sixth graders, 26 seventh graders, and 29 eighth graders.

### **Facilities Report**

Hydroseeding has been completed at the entrance to the portables. A new custodian has been interviewed for a 3-hour position, and cameras have been installed and the district continues to work with Wilscott on ongoing issues including doors, required repairs. The roofs on two of the portables have been recently replaced.

### **AD Report**

Practices start for both football and volleyball on August 31, 2022. WIAA is changing their training format for coaches that tracks compliance better for first aid and concussion training and the required hours of training that each coach has to complete each year. No COVID testing or mask requirements for sports at this time unless you are in an outbreak situation.

### **School Safety**

As a follow up to discussions at the July school board meeting, Mr. Read discussed plans to discuss safety concerns including ongoing vigilance, communication of safety practices and ongoing drills, locked doors during class times, and ongoing communication and invites for visits with the Lincoln County Sheriff department.

NEW BUSINESS

### **Minimum Compliance Report**

**Action:** Todd Monson moved and Jesse Brunner seconded a motion to approve the minimum compliance report. Motion carried 4-0

### **2022-2023 Fee Schedule**

**Action:** After discussing the pricing tools to determine lunch prices and not utilizing federal funds to subsidize lunch prices, Todd Monson moved and Jesse Brunner seconded a motion to approve the 2022-2023 fee schedule. Motion carried 4-0

### **Out of Teaching Endorsement**

**Action:** Todd Monson moved and Jesse Brunner seconded a motion to approve the out of teaching endorsement for Mana Victorino for 7<sup>th</sup> grade history. Motion carried 4-0

### **2022-2023 Business Manager Contract**

**Action:** Jesse Brunner moved and Todd Monson seconded a motion to approve the business manager contract for Lyndsey Mitchell. Motion carried 4-0

### **2022-2023 Supervisor of Transportation/Maintenance Contract**

**Action:** Jesse Brunner moved and Todd Monson seconded a motion to approve the Supervisor of Transportation/Maintenance Contract for Justin Manning. Motion carried 4-0

### **2022-2023 Stipends**

**Action:** Todd Monson moved and Jesse Brunner seconded a motion to approve the stipends for the 2022-2023 school year. Motion carried 4-0

### **Imprest/Petty Cash Authorization**

**Action:** Jesse Brunner moved and Todd Monson seconded a motion to approve the Imprest/Petty cash authorization and to remove Laureen Robertson, Shauna Schmerer and Mary Beth White as signers on the Spokane Teacher's Credit Union account as well as Keybank and add Lyndsey Mitchell and Kelsey Hoppe

Motion carried 4-0

### **Nursing Contract**

**Action:** Jesse Brunner moved and Todd Monson seconded a motion to approve the 2022-2023 Nursing Contract for Nicole Hendrickson

Motion carried 4-0

### **Rescind Resolution-Interest, Transportation Vehicle Fund**

**Action:** Jesse Brunner moved and Todd Monson seconded a motion rescind Resolution Number 136 passed in 1998 moving interest from the Transportation Vehicle Fund to the General Fund.

Motion carried 4-0

### **Next Meetings**

A special board meeting is scheduled for Tuesday, September 6, 2022 at 7:00 p.m. The next regular board meeting will be held Tuesday, September 27, 2022 at 7:00 p.m. in the library.

**Action:** Jesse Brunner moved and Todd Monson seconded a motion to schedule the next regular board meeting on Tuesday, September 27, 2022 at 7:00 p.m. in the library.

Motion carried 4-0

### **New Hire**

**Action:** Jesse Brunner moved and Todd Monson seconded a motion to approve the hire of Hailey Evers for Middle School Assistant Volleyball Coach.

Motion carried 4-0

### **Resolution 2022-08-01**

**Action:** Todd Monson moved and Jesse Brunner seconded a motion to approve the resolution to Authorize use of Alternative Public Works: Design Build

Motion carried 4-0

### **Resolution 2022-08-02**

**Action:** Jesse Brunner moved and Todd Monson seconded a motion to approve the Resolution indicating the building project will not create racial imbalance.

Motion carried 4-0

### **Resolution 2022-08-03**

**Action:** Todd moved and Jesse seconded a motion to approve the Resolution of Authorization to Invest Funds for Lyndsey Mitchell to invest funds with the Lincoln County Treasurer

Motion carried 4-0

### **New Hire**

**Action:** Jesse Brunner moved and Todd Monson seconded a motion to approve the hire of Nathan Wright for the 3-hour custodial position

Motion carried 4-0

### **Appointment of Vice Chairman**

**Action:** Todd Monson moved and Ryan Peha seconded a motion to approve Jesse Brunner as Vice Chairman of the Almira School Board. Jesse Brunner abstained from this motion.


Motion carried. 3 – 0

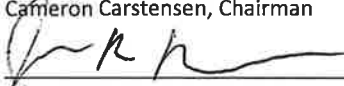
EXECUTIVE SESSION

None

ADJOURNMENT


Chairman Carstensen adjourned the meeting at 7:43 pm.

  
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Cameron Carstensen, Chairman

  
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Jesse Brunner, Vice Chairman

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Vacant

  
\_\_\_\_\_  
Dan Read, Superintendent

  
\_\_\_\_\_  
Todd Monson

  
\_\_\_\_\_  
Ryan Peha