

**Almira School District #17
Almira, Washington**

**Minutes
Regular Board Meeting
October 25, 2022**

OPEN MEETING

The Board of Directors of Almira School District #17 met in the library and the meeting was available via ZOOM on Tuesday, October 25, 2022 at 6:00 pm. This meeting was publicized by posted notice and notices presented to administration, board members, staff members and the community.

PRESENT

Dan Read, Kelsey Hoppe, Sean Matthewson, Lyndsey Mitchell, Justin Manning, Cam Carstensen, Jesse Brunner, Todd Monson, Ryan Peha, Rachael Barton, Damon Gardella, Gene Sementi (Zoom).

FLAG SALUTE

The flag salute was led by Chairman Carstensen.

ADDITIONS TO THE AGENDA

K. Assign Kelsey Hoppe and Lyndsey Mitchell as the Company Non-Profit Grantors for the Keybank credit card account.

L. Approval of Head Girl's High School Basketball Coach

Action: Ryan Peha moved and Rachael Barton seconded a motion to approve to add line item K to the agenda. Motion carried 5-0

STAFF/PUBLIC INPUT

None

CONSENT AGENDA

The board approved the consent agenda which included:

Minutes: September 27, 2022

Payroll in the amount of - \$181,775.25

General Fund A/P - \$75,090.45

Capital Projects Fund - \$2,429,003.69

Action: Rachael Barton moved and Jesse Brunner seconded a motion to approve all items on the consent agenda. Motion carried 5-0

REPORTS

Superintendent's Report

Superintendent Read reminded board members of the upcoming WASDA conference in November and asked them to keep an eye on their email accounts for upcoming itinerary. Mr. Read then asked Project Manager/Assistant Superintendent, Dr. Sementi, to provide an update to the board on the construction project and our recent visit from Senator Schoesler and others. Mr. Read continued by having OAC Program Manager discuss the process for acquiring FFE in the new building and five separate resolutions that are required to secure SCAP Funding.

Financial Report

Superintendent Read presented Financial Activity Reports for General Fund for September showing a fund balance of \$2,356,185. He presented reports for all funds.

Mr. Read continued with discussion about assigning future balances allocated for reserves, carpool, and donation funds.

Principal's Report

Mrs. Hoppe spoke about the Professional Development day on October 7, 2022. The staff spent time on initial goal, school improvement plan and participated in a training on social emotional learning and culturally relevant teaching. The paraeducators also attended and are able to utilize clock hours towards their FCS certificate. Mrs. Hoppe continued by sharing that the ASB is paying for students in grades 3-5 to go to a play at the Hartline Gym. Coulee City was also invited to participate. The ASB ordered school

shirts for the students. Mrs. Hoppe met with other principals of small schools to collaborate. Mansfield held a book drive for our school and donated 10 boxes of books to our library

Facilities Report

The gym handled Volleyball well. Mr. Manning is working on getting the facilities winterized.

AD Report

Football is ongoing and will end on November 1st. Wrestling is starting on Nov. 3 with 19 participants signed up. Girls Basketball has started with Mason Giese and Timi Erickson coaching. 17 girls have signed up for girl's basketball.

NEW BUSINESS

Highly Capable Plan 2022-2023

Mr. Read discussed the process for referring, testing, and determination of highly capable students. He also discussed what instruction would look like for a student that is qualified. Mr. Read shared the Highly Capable policy and an annual application to the state for the district's Highly Capable Plan.

Action: Jesse Brunner moved and Rachael Barton seconded a motion to approve the Highly Capable Plan for 2022-2023. Motion carried 5-0

Resolution to Approve GMP 2022-10-01

Action: Rachael Barton moved and Ryan Peha seconded a motion to approve the Resolution to Approve GMP 2022-10-01. Motion carried 5-0

Resolution Accepting the Constructability Review 2022-10-02

Action: Todd Monson moved and Jesse Brunner seconded a motion to approve the Resolution Accepting the Constructability Review 2022-10-02. Motion carried 5-0

Resolution of Intent to Construct Project 2022-10-03

Action: Ryan Peha moved and Todd Monson seconded a motion to approve the Resolution of Intent to Construct Project 2022-10-03. Motion carried 5-0

Resolution Certifying 5 Year Continued Use and 30 Year Extension of the Life of the Building 2022-10-04

Action: Jesse Brunner moved and Rachael Barton seconded a motion to approve the Resolution Certifying 5 Year Continues Use and 30 Year Extension of the Life of the Building 2022-10-04. Motion carried 5-0

Resolution of Value Engineering Approval 2022-10-05

Action: Rachael Barton moved and Todd Monson seconded a motion to approve the Resolution of Value Engineering Approval 2022-10-05. Motion carried 5-0

Resolution to Authorize Individual Procurement Cards 2022-10-06

Mr. Read discussed the procurement card resolution. The p-cards are issued through the Bank of Montreal. There are cash back incentives and the lines of credit are flexible.

Action: Jesse Brunner moved and Rachael Barton seconded a motion to approve the Resolution to Authorize Individual Procurement Cards 2022-10-06. Motion carried 5-0

Review Electronic Resources and Internet Safety Policy 2022

Action: Ryan Peha moved and Rachael Barton seconded a motion to approve the Educational Specifications for Almira’s new school building.

Motion carried 5-0

Resignation of MS Boys Assistant Basketball Coach

Action: Ryan Peha moved and Todd Monson seconded a motion to approve the Resignation of MS Boys Assistant Basketball Coach

Motion carried 5-0

Next Meetings

The next regular board meeting will be held Tuesday, November 22, 2022 at 5:30 p.m. in the library. A joint board meeting with Coulee City will follow at 6:30 pm in Coulee City.

Action: Rachael Barton moved and Todd Monson seconded a motion to schedule the next regular board meeting on Tuesday, November 22, 2022 at 5:30 p.m. in the library.

Motion carried 5-0

Assign Kelsey Hoppe and Lyndsey Mitchell as the Company Non-Profit Grantors for the KeyBank credit card account.

Action: Todd Monson moved and Jesse Brunner seconded a motion to assign Kelsey Hoppe and Lyndsey Mitchell as the Company Non-Profit Grantor for the KeyBank credit card account.

Motion carried 5-0

Approval of Head Girl’s High School Basketball Coach

Action: Jesse Brunner moved and Todd Monson seconded a motion to approve Matt Elder as the Head Girl’s High School Basketball Coach.

Motion carried 5-0

EXECUTIVE SESSION


None

ADJOURNMENT

Chairman Carstensen adjourned the meeting at 7:01 pm.



Cameron Carstensen, Chairman



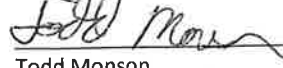
Jesse Brunner, Vice Chairman



Rachael Barton



Dan Read, Superintendent



Todd Monson



Ryan Peña